



ISLPR

LANGUAGE SERVICES

TUTORIAL APPLICATION FORM

TUTORIAL APPLICATION

ISLPR LANGUAGE SERVICES PTY LTD ABN 83 138 312 919

NAME family name given name(s) preferred name title

ADDRESS Post Code

CONTACT Phone Email

TUTORING REQUIRED (If you want tutoring in more than one skill, you will probably need to take more than one tutorial)

Speaking Listening Reading Writing

If you have any particular needs (e.g. spelling or pronunciation) please state

PREFERRED TIME FOR TUTORING

Week beginning
dd mm yy

Tell us about any **days or times** that are not suitable (e.g. hours you must be in class).

How many hours of tutoring do you want?

If you are in Australia on a student visa, please note that individual tutoring alone does not meet requirements for student visas.

TEST HISTORY if you have already taken an English test, please provide a copy of the results or the information requested below.

TEST DATE OF TEST SCORES: Speaking..... Listening Reading Writing.....

ISLPR® TEST PLANS (if any) when do you plan to take your test?

REASON FOR TAKING TEST (if applicable)

Teacher Registration (Please state teaching area)

Entry to: High School TAFE Undergraduate Postgraduate Other (Please state)

Please write name of academic program (e.g. M of Professional Accounting)

Other (Please state).....

FEES FOR TUTORING: Dr David Ingram: \$100/hr (incl. GST)

Other tutor: \$80/hr (incl. GST)

CONDITIONS

- You must pay the fee when you submit this form.
- A full refund will be given if ISLPR Language Services cancels a tutorial. No refund will be given for any other reason.
- If you need to change the day or time of your tutorial and you notify the Administrative Officer no later than 4:30 pm two (2) working days before your tutorial, you will need to pay an administration fee of \$25. Otherwise you must pay another full fee.
- If you arrive late, you may have to make another booking and pay another full fee.
- You must accept that tutoring does not guarantee that you will reach a desired level in a test.
- If you are sick, you are required to contact our Administrative Officer and provide a medical certificate. If you do not provide a medical certificate, you will have to make another booking and pay another full fee.

The information I have given on this form is correct. I have read and I accept the **CONDITIONS** above.

Signature **Date**
dd mm yy

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Office use only	Tutor Tute time..... at
Fee rec'd Amount \$	Next tute (if applicable) at
Receipt Payment method	Candidate advised email, letter, fax, in person